

## **CLIENT PRIVACY – EX ART. 13 GDPR STATEMENT**

In line with the European General Data Protection Regulations, this is our GDPR statement which helps you to understand clearly who we are and how we use and protect any information that you give us. TEKSON SRL is committed to ensuring that your privacy is protected and that there is transparency with regard to the processing of your information. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used in accordance with this statement.

### **1. The Types of personal Data we may obtain**

We may obtain the following types of Personal data about Representatives:

- Representatives' names, gender, age, nationality, and date and place of birth, full address details, contact postal or e-mail addresses, phone numbers. VAT number
- information in identification documents (for example, passport, driver's licence )
- Navigatio data, for example, IP addresses or domain names of computers used by users who connect to th Web site;
- The economic indicators concerning production, capacity, utilization rate of capacity, volume of sales
- payment and bank details, such as the account number or IBAN
- data acquired from public sources, such as data of representatives and prosecutors that are collected via, for example, Chambers of Commerce or commercial information services

### **2. Finality of treatment**

We may use the personal data we obtain about Representatives to:

- a) allowing the Customer to request, obtain, access and use the services and / or products supplied by the Company;
- b) fulfill the obligations deriving from the law, regulations or community legislation (eg fiscal and accounting obligations)Perform accounting, auditing, billing, and collection activities
- c) Safeguard and defend TEKSON SRL interests

We remind you that, with reference to the purposes highlighted in points a), b) c), the conferment of your personal data is mandatory for the correct fulfillment of legal obligations.

### **3. How we use your personal data**

The processing of your personal data will be carried out by means of suitable instruments, both paper and electronic, with logic strictly related to the aforementioned purposes and, in any case, in such a way as to guarantee the security and confidentiality of the data.

### **4. Share your personal data to others**

We may disclose your personal data to any member of our company insofar as reasonably necessary for the purposes, and on the legal bases, set out in this policy. All employees who will process data will undergo GDPR training before processing data.

Your personal data will be communicated to any subjects that provide the company with services or services that are instrumental to the purposes indicated in the previous par. 1 which, by way of example, professionals and consultants, suppliers, banks or public bodies that act on behalf of the company to the management of fiscal and administrative obligations;

- client for the correct management of contracts;
- companies that offer website maintenance services and information systems
- banking institutions providing on behalf of the company:
- to the management of debt collection

## **5. Duration of treatment and modality used for data storage**

As a general rule, we keep personal data as long as we have a client relationship. After a client relationship ends we must keep it for a period of 10 years (as required by the EU Central Securities Depository Regulation) or shorter/longer depending on the relevant statutory period of limitations.

## **6. How and where We Protect Personal Data**

We maintain appropriate technical and organizational security safeguards designed to protect Representatives' personal data against accidental, unlawful or unauthorized destruction, loss, alteration, access, disclosure, or use. The data will be stored in paper archives and servers located at the registered office in Casalnuovo di Napoli at via Roma 176

## **7. Rights of the interested party**

We inform you that at any time in relation to your data, you may exercise the rights provided within the limits and conditions set forth in articles 7 and 15-22 of the Rules.

To exercise these rights, described below, please contact the Owner at the e-mail address [g.tamaro@tekson.it](mailto:g.tamaro@tekson.it); this request will be provided with appropriate feedback within the time limits set by GDPR.

In detail, the interested party has the right to:

- The right to be informed
- The right to withdraw consent;
- ask the Data Controller to access, rectification, erasure, restrict processing, data portability
- the right to complain to your local data protection authority about our collection and use of your personal data if you feel that TAKSON SRL has not sufficiently addressed a concern or complaint

## **8. Data controller and responsible for the processing of personal data.**

The Data Controller of your data is TEKSON SRL with registered office in Casalnuovo di Napoli at Via della Roma 176, in the person of the legal administrator. If you want to request information about this notice, you can contact our Data Protection Officer by e-mailing us at [g.tammaro@tekson](mailto:g.tammaro@tekson) or writing to our Data Protection Officer by writing to TEKSON SRL, Data protection officer, Italy, Casalnuovo di Napoli (NA) at Via della Roma 176.

## **9. Changes and updates**

We may update this notice from time to time in response to changing legal, technical or business developments. The changes will be notified in advance and the text of the constantly updated information will be available on the website.

**For Acknowledgment.**

## DECLARATION OF CONSENT FOR PROCESSING OF PERSONAL DATA

The undersigned Mr./Miss \_\_\_\_\_ (*the concerned*) born in \_\_\_\_\_ on \_\_\_\_\_,  
resident in \_\_\_\_\_, c.f. \_\_\_\_\_

Having been informed:

Identity of the data controller,  
of the measure and the modalities with which the treatment takes  
place,  
the purposes of the processing for which personal data are  
intended,  
of the right to withdraw consent.

As indicated in the information signed pursuant to art. 13 of Regulation (EU) 2016/679 with the  
signing of this form

### CONSENT

Pursuant to and for the purpose of art. 7 and ss. of EU Regulation 2016/679, to the processing of  
personal data according to the methods and within the limits set forth in the attached  
information.

Read, confirmed and signed

\_\_\_\_\_, On \_\_\_\_\_

Declarant's signature (in full and  
readable)